

Randy Stuart, Chair KSU University Council called the meeting to order at 3:30 PM

Members in attendance: Randy Stuart, Faculty Senate; Doug Moodie, Faculty Senate; Christina Coronado, Administrative Senate; Tisha McCalla, Staff Senate, Debbie Chimeno, Staff Senate; Ali Kamran, SGA; Dariuss Robinson, SGA, Keith Tudor, Chair's Council; Charles Amlaner, Dean's Council; Jorge Perez, President's Cabinet,

Members excused: Rifka Mayani, Administrative Senate; Dr. Dan Papp, President

### **Old Business:**

Approval of the Oct. 18<sup>th</sup> minutes

The College of Continuing and Professional Education will not have representation on the senates as there is no FT tenured faculty to be on the faculty senate; they have senators through the administrative and staff senates, and standing committees. When committees are created with reps from all degree granting colleges, and when there is a rep from graduate college, there will also be a rep from CCPE.

HRAC was dissolved at the last UC meeting, but no formal way to dissolve committees exists. This will be included in Faculty Handbook revision. It was discussed that the dissolution of committees should be part of the University Handbook.

Fee use committee: is working toward becoming a standing committee-waiting for written proposal

Parking committee: Faculty Senate has done first reading and will be voting at the Jan. 10, 2011 meeting; Admin and Staff Senates need to review parking committee proposal

It was asked if SGA had input to Faculty Handbook. It was confirmed that Dariuss from SGA had some input into it.

Strategic Planning Committee – the foundation is being set, in the spring they will start breaking out into subcommittees.

Food advisory: no proposal yet

### **New Business:**

Outside consulting document - Conflict of interest and overload. It was sent to the Senates to address, but has not yet been presented to Staff or Admin senate. The purpose of the document is to have one document to fit needs of all of campus. Tisha asked if the document applied only to faculty, but it was confirmed that staff are included. Charlie said some groups of staff, like Public Safety, may have their own. The discussion focused on second jobs and how they impact KSU. Charlie brought up that there could be a conflict with federal law on the research side of things, because the level of authority in the document only goes up to the chair. In cases involving the NHIS, Dept of Defense, etc. state that the person who makes the final decision should be at the highest level to approve the lack of conflict. Document needs to be expanded to do justice to federal policies. Charlie also said that there was concern about the timeline to deal with conflict of interest; the document gives only 2 business days to determine

and respond to it. Often, it is necessary to deal with various people, do background checks, etc., which can take weeks to gather.

It was discussed that the document was patterned after Stanford, but without the federal piece, and questioned if we should contact Stanford and ask if we can borrow theirs.

The question was asked - Are there legal problems? Charlie thought yes -the FPA, provides disclosure between faculty and chair...if conflict should arise, you can make a point to disclose it. For grants, they ask for COI doc to make sure there is no conflict

Dean's council has reviewed it. Cabinet has discussed prior iteration but not current one.

Deans were concerned about shortness of time, concerned that there's was no limit on outside time. Randy said to talk with Ken Harmon about his concerns. Charlie will be keeping them to the research side.

University branding - Rob Nolen mentioned that he was concerned about the changing logo and cost of replacing food signs. There was discussion regarding using old papers up, business cards, etc. and concerns about all the waste of paper.

Digital Measures – Charlie Amlaner, we got 48.57 percent rate of completion for surveys, while the national completion rate is around 35%. The breakdown by college is as follows:

Coles 53.6  
COTA 38.8  
Wellstar HHS 43.98  
HSS 47.68  
Sci and Math 46.37  
ED 53.67  
UC 62.34

It was discussed that we should have statisticians look at the numbers - Consider different class sizes, differences in colleges. Also to listen to those who score high and help those who don't. Digital Measures cost 15k per year, paper was over 100K. They are setting up training for the faculty portion now in CETL...getting volunteers. Tisha asked if students do it at home, and the reply was that students can do it anywhere, but can only do it once. Doug asked what about classes with only one student? Not anonymous. Charlie said it had been discussed and the conclusion was 5 was a good number. They have done pilot studies to see if it worked...and it did.

The meeting was adjourned at 4:45 PM.

Submitted 12/16/10  
Christina Coronado