

University Council Meeting Minutes Monday August 30, 2010 – 3:30 PM -4:45 PM.

Randy Stuart, President of the KSU Faculty Senate called the meeting to order at 3:33.

Members in attendance: Dr. Papp, Randy Stuart, Faculty Senate; Doug Moodie, Faculty Senate; Rifka Mayani, Administrative Senate; Christina Coronado, Administrative Senate; Debbie Chimeno, Staff Senate; Ali Kamran, SGA; Keith Tudor, Chair's Council; Charles Amlaner, Dean's Council; Jorge Perez, President's Cabinet

Members excused: Tisha McCalla, Staff Senate;

Members absent: Darius Robinson, SGA

Guests: Ashok Roy, Susan Campbell, Linda Lyons

**OLD BUSINESS:** None

**NEW BUSINESS:**

Dr. Roy and Susan Campbell presented the upcoming KSU Policy Portal, a central website for all campus policies: HR, Information Technology, Financial Services, Academics, Athletics, etc. The website is searchable with a Google search engine, provides a consistent look for all campus policies, and is available for public view. With a NetID login, faculty and staff may review "Secure Resources" – policies that are for internal use only. Additionally, the website contains a workflow process for approvals of new and/or revised policies. Policy approvers will have "posters", who will use a web-form to make updates, and both policy approvers and posters will receive a notice if a policy is near expiration. Discussions included the need for a portal manager to prevent policies from superseding each other, the need to add information regarding shared governance of the university, the need for a link for policies on grants and contracts, and the possibility of adding a sub-menu to include links to BOR policies. Further discussion stated that this was a university handbook, accessible fully online, and added to the campus sustainability measures. The portal will also help the Cabinet know what policies need approval, and prevent errors of omission.

Strategic Thinking and Planning committee to be formed – Dr. Papp stated that we are nearing the end of the 2007-2012 plan, and the need to start thinking about KSU in the next years. The committee will be comprised of 29-32 people consisting of faculty, administrators, staff, student government, and representatives from the Cabinet, deans' council, chairs' council, Advisory Board, Trustees and Athletics. The committee would further be divided into sub-committees to

send surveys to campus to perform specific functions and charges. Considerations will be about learning in the 21<sup>st</sup> century, with possible expert speakers invited to talk to the committee about the topic.

HR Advisory Committee – the question was discussed regarding the possible dissolution of this standing committee because it has not met in the past year. HRAC members stated that there have been no issues brought to them. It was discussed that the HRAC needs to define and evaluate its purpose, because there may be changes in the upcoming year for which the HRAC could be the voice of KSU, and could help with communication of these changes. The VP of Operations, AVP of HR, can pass potential policy changes such as study abroad percentages, benefit changes, and travel expenses to the HRAC, who could then provide feedback that the VP of Operations could relay to the BOR. HRAC could also then relay critical changes to campus.

Linda Lyons spoke to the committee about her role as interim Chief Diversity Officer – she asked to be on the agendas of the various senates to speak about the diversity initiative, explained that she is gathering feedback on the diversity issue, and that she is building a diversity website and asking for input on the content of the site.

Additional discussions were about committees that need to be listed in Section 3 of shared governance policies.

Dr. Papp reviewed the items he had sent in his 2<sup>nd</sup> August Campus update – Sabine Smith won the USG teaching award again, provost search committee has its first meeting on 9/1, KSU will host the following events: 2011 NCAA Women’s National soccer championship, US Women’s national soccer team versus the Chinese Women’s national team, and game of the finalist in the NCAA men’s lacrosse championship – Duke VS. Notre Dame. He also noted that the Regents will be taking a retreat at GA Highlands on 9/14, and will be on campus on 9/15 for a reception at the Jolley Lodge and dinner at the Commons.

**Other Matters Arising: None**

NEXT MEETING: September 20, 2010

Meeting adjourned 4:45pm

Submitted 8/31/10  
Christina Coronado,